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System Monitor User's Manual

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Johnson Controls, Inc., 507 E. Michigan Street, Milwaukee, WI 53201.

YORK®

System Monitor User's Manual

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Introduction

About This Manual

The manual contains step-by-step instructions for using the System Monitor (SM). It presents information in the order that you need it.

The manual does not explain how the System Monitor is configured. For this type of information, see the *Zone Terminal* section of the JCI/*HVAC PRO User's Manual.*

Using the Manual

The manual assumes you are familiar with your building's general HVAC operation.

Examples

The manual includes examples of the SM screen that are as realistic as possible, but may not directly apply to your HVAC system.

User's Manual Organization

Four major sections describe how to use the System Monitor. *Appendix A* is a glossary of terms, and *Appendix B* includes Time Scheduling Worksheets.

Introduction and Overview

Explains in general terms the features and operating modes of the System Monitor.

Getting Started

Includes an explanation of the keys, displays, and symbols on the System Monitor. Also includes an explanation of the System Monitor labels and how to install them. In addition, this section instructs the user about handling Alarm Status, connecting the System Monitor, and entering the Password.

Making SM Adjustments

Includes specific instructions for making set point adjustments with the System Monitor. Also explains a special optional feature, Occupied Extend.

SM Time Scheduling (option currently not available with York SM)

Instructs on how to set the current time and date, and setting Begin/End times for Occupied, Warmup, and Shutdown conditions. Also explains regular day of the week, holiday, and temporary scheduling.

Overview of the System Monitor

The **System Monitor (SM)** is a hand-held or wall-mounted device that monitors and adjusts your heating and air conditioning system within a specific building zone. The SM allows easy access to any zone function available to your password level.

A standard telephone-style jack connects the SM to a Johnson Controls Unitary Controller (UNT) through a Zone Temperature Sensor, York P/N>025-30380-000, JCI P/N>TE6410W-2105.

Features

The SM provides:

- portability
- zone system security with three levels of password
- simultaneous monitoring of three different settings or values
- easy operation with only seven buttons
- flashing numbers to show which items are SM adjustable
- flashing symbols to notify you of alarm conditions

Capabilities

With the SM, you can:

- quickly identify an alarm and its location
- monitor and adjust up to 18 different settings
- extend a daily time schedule with the Occupied Extend feature(option currently not available).
- add or modify daily, holiday, and temporary time schedules(option currently not available)

To familiarize yourself with the SM, refer to Figure 1 on the next page.

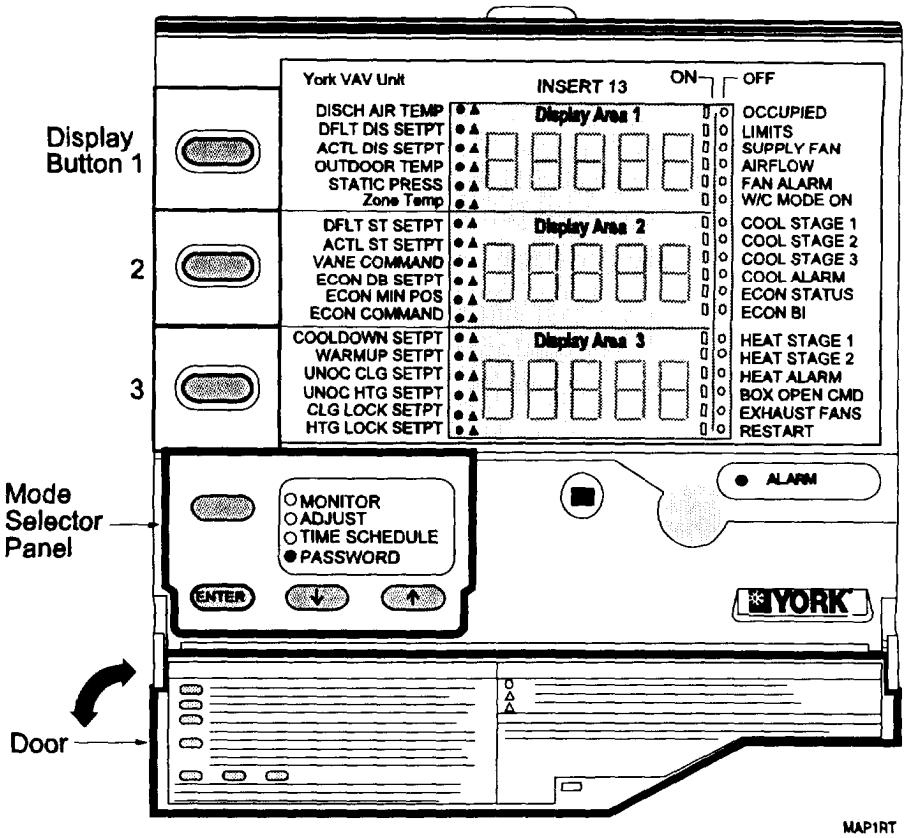

Figure 1: System Monitor with Door Open

Abbreviation	Description
DISCH AIR TEMP	Discharge air temperature in degrees F
DFLT DIS SETPT	Default discharge air setpoint
ACTL DIS SETPT	Actual discharge air setpoint
OUTDOOR TEMP	Outdoor air temperature
STATIC PRESS	Discharge static pressure in inches water column
ZONE TEMP	Zone temperature in degrees F
DFLT ST SETPT	Default discharge static setpoint
ACTL ST SETPT	Actual discharge static setpoint
VANE COMMAND	Vane actuator command in % of travel (0-100 %)
ECON DB SETPT	Economizer dry bulb setpoint
ECON MIN POS	Economizer minimum position
ECON COMMAND	Economizer command in % (0-100%)
COOLDOWN SETPT	Cooldown zone setpoint
WARMUP SETPT	Warmup zone setpoint
UNOC CLG SETPT	Unoccupied cooling setpoint
UNOC HTG SETPT	Unoccupied heating setpoint
CLG LOCK SETPT	Cooling lockout setpoint value
HTG LOCK SETPT	Heating lockout setpoint value

Operating Modes

Four operating modes--Monitor, Password, Adjust, and Time Schedule--provide security and allow you to monitor, adjust, and set time schedules for an individual zone.

Monitor Mode

As soon as the SM is connected, it completes a self-check, and then starts up in the Monitor mode. The Monitor mode allows you to view up to three settings, or sensed values, at a time for your HVAC system.

To monitor your system, you must use a clear plastic Insert (a custom-made label) to relate the SM's output to your particular system. (See section on *Installing the Insert.*)

You can simultaneously monitor your HVAC system in three different ways:

- Monitor up to three different settings or sensed values. A maximum of six items are accessible in each of the three displays.
- Read the symbols to the right of the display numbers to learn the on/off status of various inputs, outputs, or modes (| = On status; ○ = Off status). This provides continuous monitoring of 18 different statuses (on/off).
- Monitor alarm status--a flashing red alarm light and any flashing symbol (|, ○, ▲)--visually notifies you when your HVAC system has an alarm condition.

Password Mode

The Password mode allows users with the proper access rights to adjust system set points and time scheduling. There are three levels of password access:

- Monitor and adjust--password allows user access to adjust only system set points.
- Monitor, adjust and time scheduling--password allows user access to all SM features and capabilities, but the system is still password protected.(pswd 123).
- No password--user is allowed to access all SM features and capabilities without entering a password.

Adjust Mode

In the Adjust mode, the SM displays information in each of the three numerical displays. Typically, the displays are set up so that the relationship between the values can be viewed simultaneously. For example:

Display 1 = Discharge Air Temperature
Display 2 = Discharge Air Setpoint
Display 3 = Occupied/Unoccupied Heating Setpoint

This operating mode allows you to adjust any flashing set points that are authorized by your password.

NOTE: Set points adjusted by the SM remain in effect until you change them.

Time Schedule Mode

(Option currently not available in York SM) In the Time Schedule mode, you can monitor or adjust the days and Begin/End times for Occupied, Warmup, and Shutdown conditions. You can also set up holiday and temporary schedules.

Time Schedule mode is available to those who have appropriate password access.

Installing the Plastic Labels

To use the SM, you need one of two different types of plastic labels, which are included with your SM. The York 25 Ton VAV plastic insert should already be installed on your System Monitor.

Insert

The clear plastic Insert is a custom-made label unique to your HVAC system. Use this Insert when monitoring or adjusting specific items of your system:

1. With the SM on a flat surface, press the white tab with your index finger (Figure 2).
2. Pull the front cover of the SM away from the back and slide the Insert into position.
3. Press the SM together. With the Insert in place and the SM connected, the ● in the top position of each display lines up with the first word.

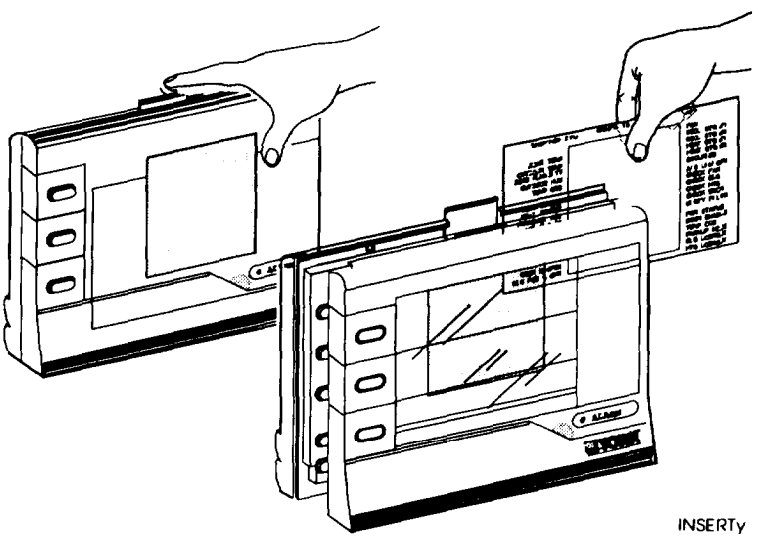

Figure 2: Installing the Insert

Time Schedule Overlay

(Option currently not available in York SM) Use the gray Time Schedule overlay when performing any function in the Time Schedule mode. The overlay, made to cling to the SM, sticks around the outside of the display area.

Connecting the System Monitor

You can wall-mount the SM, or use it as a portable tool for convenient access to any zone functions available to your password level.

UNT Connection

A standard telephone-style jack connects the SM to a Johnson Controls Unitary Controller (UNT) through a Zone Sensor, York P/N>025-30380-000, JCI-P/N>TE-6410-2105 Zone Sensor. See Figure 3.

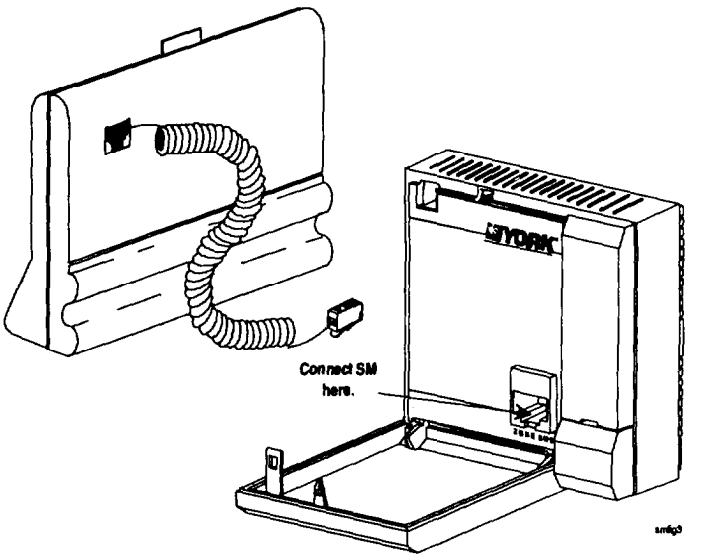

Figure 3: Connect SM to TE-6410 Zone Sensor

System Monitor After Connection

Figure 4 shows an example of the SM and its displays after connection.

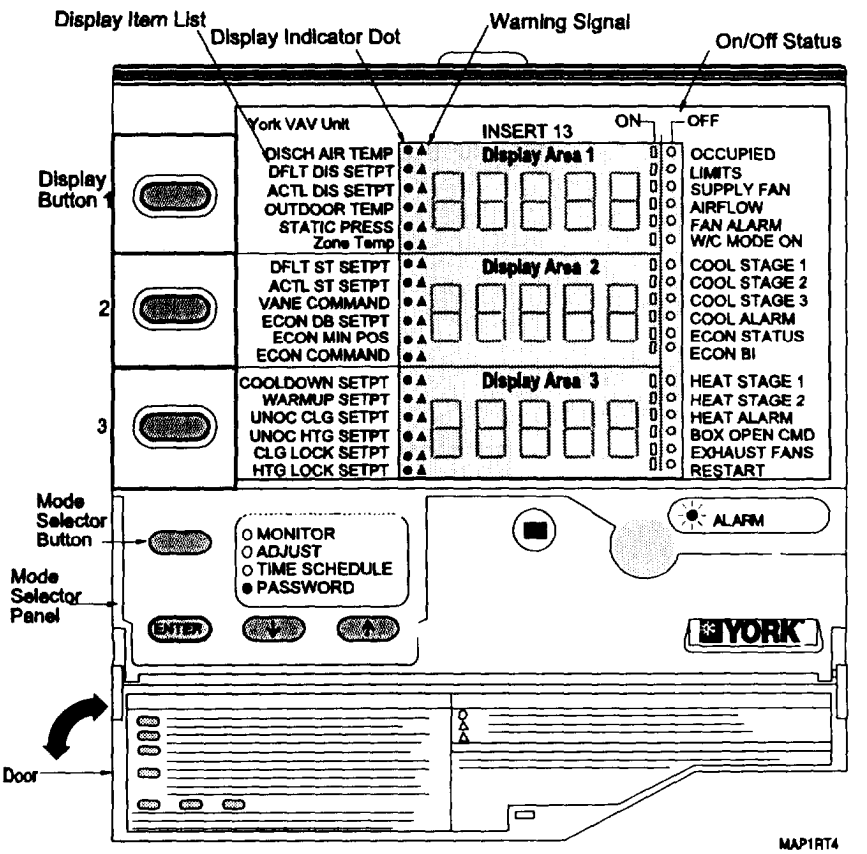

Figure 4: Connected SM, Insert in Place

Alarm Status

The SM indicates an alarm as follows (Figure 4):

- The warning signal (▲) flashes to the right of the display indicator dot (●) if the system operating values are in alarm.
- The On/Off Status bar (|) or circle (○) flashes when an On/Off status is in alarm.
- The red alarm light to the right of the Mode Selector panel flashes when any of the above items are in alarm.

Alarms cannot be cleared with the SM. The problem must be corrected by maintenance or repair of the affected item.

Entering Your Password

If your system uses the Password feature, you must enter the password before you can make changes to the set points, or before you gain access to Time Scheduling. ***(Note: York SM password is "123").***

To enter your password:

1. Open the Mode Selector panel by pulling the door down.
2. Press the Mode Selector button until the green Mode Indicator Light moves next to the word `Password`. When the Mode Selector button is in the password position, a number appears in Display 1. This number *must match* the number on the top, center of your Insert. If the numbers do not match, the data that appears in the displays will not match the description on the Insert. Replace the incorrect Insert.

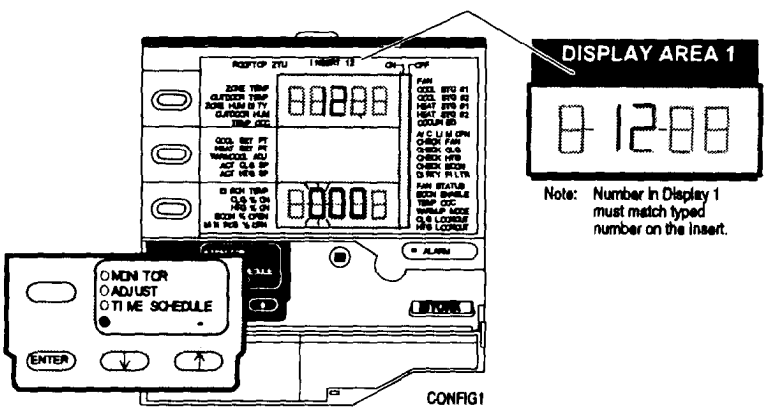

Figure 5: Matching the Insert Number

Three numbers appear in Display 3. The number in the left position flashes.

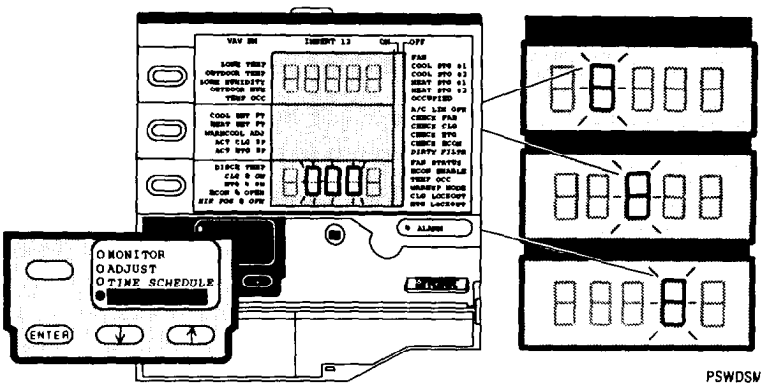

Figure 6: Entering Password

3. Press the Up (↑) or Down (↓) Arrow key until the first number of your password appears in the flashing position.

   Press Enter. The middle number in Display 3 begins flashing.

4. Press the Up (↑) or Down (↓) Arrow key until the middle number of your password appears in the flashing position.

   Press Enter. The third, or far right number, begins flashing.

5. Press the Up (↑) or Down (↓) Arrow key until the last number of your password appears in the flashing position.

   Press Enter.

   You must press Enter for *each* of the three numbers in your password in order for the SM to recognize it as a valid password. If you do not press Enter *each* time, the SM ignores your password entry and you cannot gain access to Adjust mode or Time Scheduling mode.

After you press Enter for the last number of your password, the green Mode Indicator Light moves next to the word `Adjust` in the Mode Selector panel. If it does not go to this position, the password is incorrect.

You can now begin changing values or set points in the Adjust mode, or press the Mode Selector Button to move the green Mode Indicator Light to the Time Schedule position. Time Scheduling may require a different password.

Note: The SM is preset to time out after a certain amount of time passes between entries. If you wait too long to enter an adjustment, you must re-enter your password. This prevents unauthorized use of the SM if you forget to cancel your password.

Cancel Password

After entering the password, you can easily cancel without waiting for the System Monitor to time out.

1. Press the Mode Selector Button until the green Mode Indicator Light moves next to the word `Password`.
2. Press Enter three times. In doing this, you have entered zeroes as the password. Access is immediately cancelled because 000 is not a valid password.

Making SM Adjustments

Adjusting Control Settings

This section of the manual is for users who have password access to the Adjust mode.

If you haven't already entered your password, you must do so. See *Entering Your Password.*

You can adjust only a flashing number with the SM. If the number does not flash, that item is a monitor only item.

Adjust Control Settings in Display 1, 2, or 3 as follows:

1. Press the Mode Selector button until the green Mode Indicator Light moves next to the word `Adjust`.
2. Press either Display Button 1, 2, or 3 to locate adjustable items, which are indicated by flashing numbers.

   If you continue pressing the display buttons, the dot (●) in each display changes positions and the corresponding number appears.
3. Press the Up (↑) or Down (↓) Arrow key until you reach the number you want to enter. If you hold down the Up (↑) or Down (↓) Arrow keys, you can speed through the numbers more quickly.

   Press Enter. After you press Enter, the numbers stop flashing for a few seconds. This pause tells you the SM has processed your adjustment.
4. Press any of the Display buttons to make other adjustments, and repeat Steps 2 and 3.

Note: Some adjustable set points have high and low limits beyond which you cannot adjust them. For example, a heating set point may have an upper limit of 86°F (30°C).

Occupied Extend

Occupied Extend is a special feature that lets you temporarily turn the system on for an extended period of time without going into the Time Schedule mode.

If your system uses the Occupied Extend feature, you'll find it listed on the insert.

No matter what Begin/End time you have scheduled for the current day, you simply decide how long the system should remain on. For example: It is currently 3:30 p.m. and you want the building to stay on until 11 p.m. This is an extension of 7 hours and 30 minutes, which you enter on the SM.

You can enter any amount of time from 00:00 to 23:59 in Occupied Extend.

To set Occupied Extend:

Remember, if you haven't already entered your password, you must do so. Press the Mode Selector button until the green Mode Indicator Light moves next to the word `Adjust`.

1. Press the appropriate Display button until the ● is next to the words `Occupied Extend`.

   The hours flash.

2. Press the Up (↑) or Down (↓) Arrow key until you reach the hours you want (0-23). In the above example, we would choose 7.

   Press Enter. The minutes flash.

3. Press the Up (↑) or Down (↓) Arrow key until you reach the minutes you want (0-59). Based on our example, we would choose 30.

   Press Enter. The hours begin flashing again.

   These numbers do not pause after you enter them.

You must press Enter after making an adjustment. If you do not press Enter, the SM returns the number to its previous setting.

Note: The SM is preset to time out after a certain amount of time passes between entries. If you wait too long to enter an adjustment, you must re-enter your password. This prevents unauthorized use of the SM if you forget to cancel your password.

SM Time Scheduling

Overview

This section of the manual is for users who have password access to Time Scheduling. (Note: These features are currently unavailable with the York SM).

To schedule time, you:

1. Set current time.
2. Set today's date.
3 Plan the schedule.
4. Choose the day of the week.
5. Set holiday and temporary schedules.
6. Set Begin/End times for Occupied, Warmup, and Shutdown.

Setting the Current Time

1. Place the plastic Time Schedule Overlay on the SM. The Overlay clings to the face of the SM. See *Insert Instructions.*
2. Enter your Password if you have not already done so. See *Entering Your Password.*
3. Press the Mode Selector Button until the green Mode Indicator Light moves next to the words `Time Schedule`. See Figure 11 showing the Time Schedule Overlay in place.

   The ● in Display 1 is next to the words `Current Time`. The number in the Hours position flashes.
4. If the number in the Hours position is correct, press Enter.

   If the number needs changing, press the Up (↑) or Down (↓) Arrow keys to reach the desired number of the current hour (1-23).

   Press Enter. The numbers in the Minutes position begin flashing.

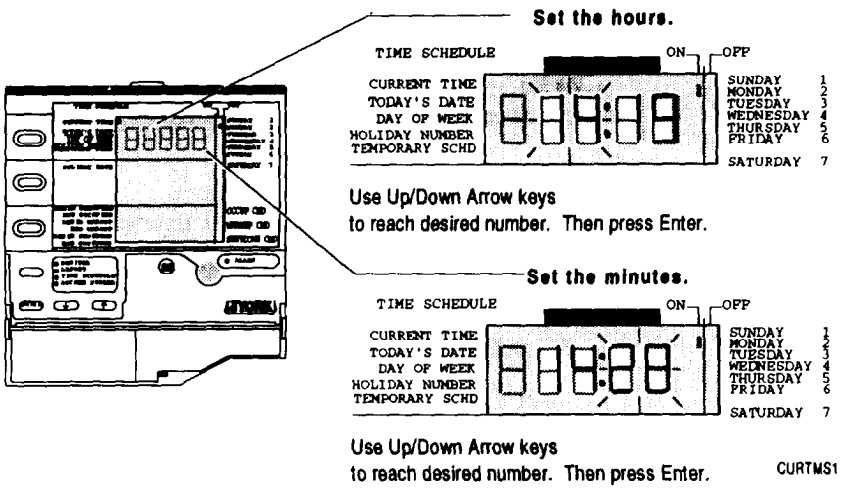

Figure 7: Setting the Current Time

5. If the number in the Minutes position is correct, press Enter.

   If the Minutes need changing, press the Up (↑) or Down (↓) Arrow keys to reach the desired number (00-59).

   Press Enter. The Hours number flashes again. You can reset the current time, or go on to your next adjustment.

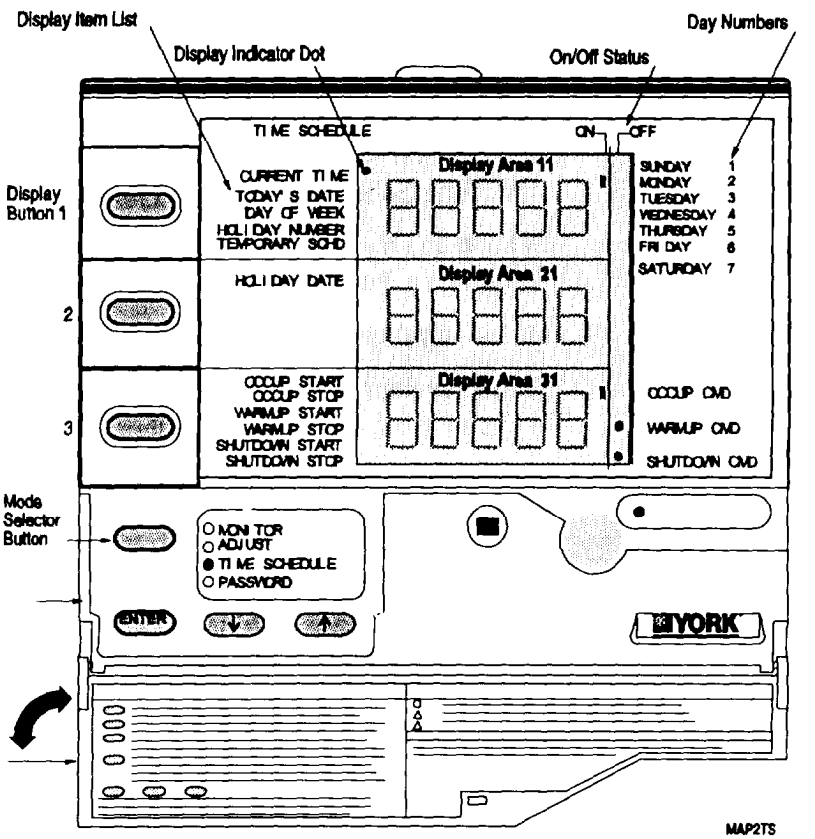

Figure 8: System Monitor with Time Scheduling Overlay

Always enter time in 24-hour format. For example: 5:00 P.M. is 17:00.

No alarms apply to Time Scheduling. If you see the red alarm light flashing when in the Time Scheduling mode, an alarm condition exists in the system. See section on *Alarms*.

Note: SM Time Scheduling functions only with controllers for which the SM was configured. In most cases, the SM Time Scheduling is accessible when it is permanently mounted and dedicated to a specific controller.

Setting Today's Date

Only individuals with Time Scheduling Password Access can set today's date. This section of the manual is for users who have password access to Time Scheduling.

Remember, the Time Schedule overlay must be on the face of the SM. Enter your password if it is required, and you haven't already done so.

1. Press the Mode Selector button until the green Mode Indicator Light moves next to the words `Time Schedule`.
2. Press Display Button 1 until the ● is next to the words `Today's Date`.

   The month flashes.

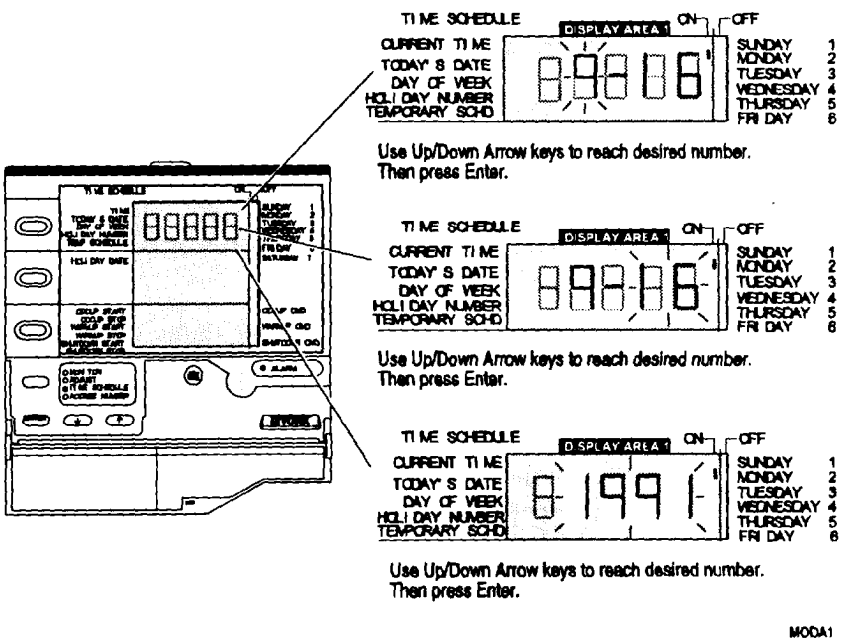

Figure 9: Setting Today's Date

3. If the month is correct, press Enter.

   If the month needs changing, press the Up (↑) or Down (↓) arrow keys until you reach the correct month (1-12).

   Press Enter. The day of the month flashes.

4. If the day is correct, press Enter.

   To change the day, press the Up (↑) or Down (↓) arrow keys until you reach the correct day of the month (1-31).

   Press Enter. After entering the correct month and day, the current year setting flashes in Display 1.

5. If the year is correct, press Enter.

   To change the year, press the Up (↑) or Down (↓) arrow keys to set the correct year.

   Press Enter. The month and day of the year reappear in Display 1 with the month flashing.

You are now ready to plan and enter the Time Schedule.

Note: The SM changes the necessary date automatically for leap year.

Planning the Time Schedule

Time Scheduling with the SM is convenient and easy, but you'll want to start with a plan. In *Appendix B*, you'll find SM Scheduling Worksheets to help plan your Occupied, Warmup, and Shutdown schedules.

Time Schedule Priority

The SM sets the Time Schedule based on the following order of priority:

1. Occupied Extend
2. Temporary Schedule
3. Holiday Schedule
4. Weekly Schedule

Rules of Time Scheduling

- The SM reads and compares only one Begin and one End time for the *current* day.
- Once midnight is reached, the next day's schedule takes over.
- You must schedule **one Begin** and **one End** time for **each** day. This applies to Occupied, Warmup, and Shutdown.

To avoid an unwanted time scheduling change:

If your scheduled earlier time is the...	And you want to the system to stay	Set
Begin (On) time	ON until midnight	End (Off) time at 24:00
End (Off) time	OFF until midnight	Begin (On) time at 24:00

For example:

Begin (On) is set for 6:00...	You want system on until Midnight	Set End (Off) time at 24:00

Note: In some cases, you may want to cancel SM scheduling commands. You can do this by scheduling equal Begin/End times with the SM. See *Setting Begin/End Times.*

To continue with Time Scheduling, read *Choosing the Day of the Week.* Then refer to *Setting the Begin and End Times.*

Choosing the Day of the Week

Before entering your Time Schedule, you must first choose the day of the week you wish to adjust. A number from 1 through 7 represents each day of the week.

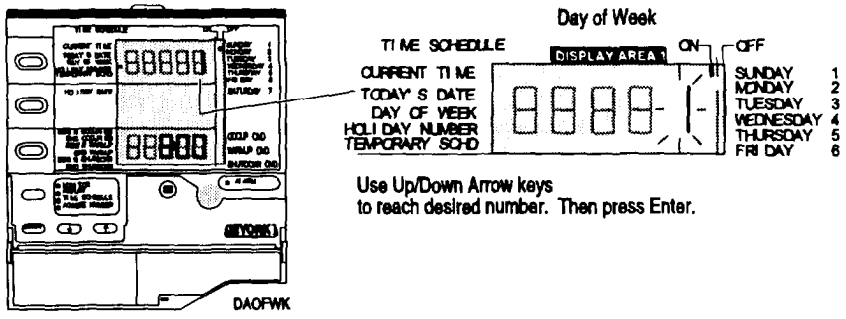

Figure 10: Choosing the Day of the Week

Remember, the Time Schedule Overlay must be on the face of the SM. Enter your password if it is required, and you haven't already done so.

The far right side of the SM lists each day of the week. You'll find a bar (|) next to the current day of the week. That is, if today is Sunday, the bar (|) will be next to the number 1 (Figure 13).

1. Press the Mode Selector Button until the green Mode Indicator Light moves next to the words `Time Schedule`.
2. Press Display Button 1 until the ● is next to the words `Day of the Week`. The number in Display 1 flashes.
3. Decide which day of the week you wish to adjust and press the Up (↑) or Down (↓) arrow keys until you reach that number (1-7). After pressing the Up (↑) or Down (↓) arrow key, Displays 2 and 3 are blank.

   Press Enter. The flashing pauses for a few seconds. This tells you the SM recognizes that you have entered a day you wish to adjust or monitor.
4. Press Display Button 3 to enter your planned Time Schedule.

5. If you wish to set another day, repeat Steps 1 through 4.

Now refer to section on *Setting the Begin/End Times.*

Remember, you have made changes only to the day of the week you entered in Display 1.

You must press Enter after each number. If you do not press Enter, the SM will return to the previous setting.

Time Scheduling for Holidays

You can schedule up to 10 holidays in advance. Holidays are numbered from 1-10, and each holiday number can be assigned to a specific date during the year.

The Time Schedule overlay must be on the face of the SM. Enter your Password if it is required.

Choosing the Holiday

1. Press Display Button 1 until the ● is next to the words `Holiday Number`. See Figure 14.

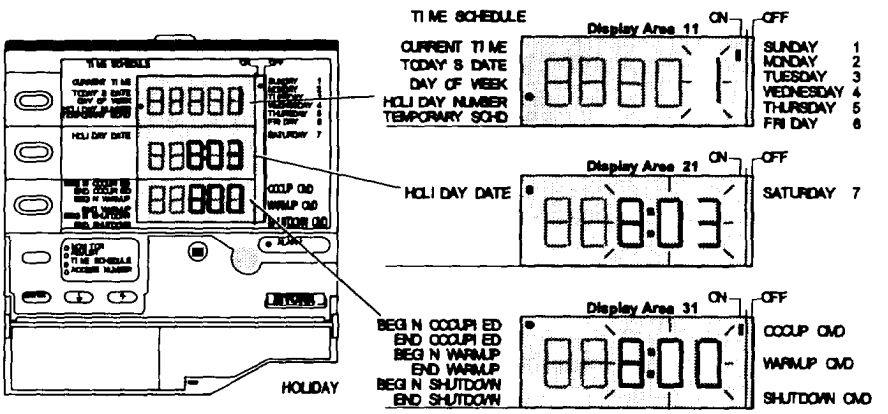

Figure 11: Choosing the Holiday

2. To choose a different holiday to monitor or adjust, press the Up (↑) or Down (↓) Arrow key until Display 1 shows the holiday you want (1-10). After pressing the Up (↑) or Down (↓) arrow key, Displays 2 and 3 are blank.

   Press Enter. The flashing holiday number pauses, which indicates the SM recognizes you want to monitor or adjust that particular holiday number.

   After choosing the holiday number in Display 1, you can either set the month and day in Display 2, or adjust the Begin/End times in Display 3.

Changing the Holiday Date

Some holidays like the Fourth of July and New Year's Day always have the same date. Others, like Labor Day or Memorial Day, need to be reassigned to the correct date each year.

You must adjust each holiday one at a time. After you have entered your password, and after you choose the number of the holiday in Display 1:

1. Press Display Button 2. The month flashes.
2. Press the Up (↑) or Down (↓) Arrow key until you reach the month you wish to enter (1-12).

   Press Enter. The day of the month begins flashing.
3. Press the Up (↑) or Down (↓) Arrow key until you reach the day of the month you wish to enter (1-31).

   Press Enter. The month begins flashing again. There is no pause after entering these numbers.
4. Press Display Button 3 to enter your planned Holiday Time schedule.
5. If you wish to set another holiday, repeat Steps 1 through 4.

   Refer to *Setting the Begin/End Times* for each command.

Notes: As you adjust the date and the Begin/End times, you are adjusting only the holiday whose number appears in Display 1.

The date entered is based on the current year.

You can cancel a holiday schedule by setting the date to 0-00.

You must press Enter each time you enter a number. If you do not press Enter, the SM will return to its previous setting.

Temporary Time Scheduling

The SM allows you to set *one* temporary time schedule that can be activated for any day of the year. This schedule runs only on the date you specify. After the schedule runs, the SM returns to its regular settings and the temporary schedule is erased.

1. Press Display Button 1 until the ● appears next to the words `Temporary Schd`.
2. Choose the date you want to set by pressing Display Button 2. The number in the month position flashes.
3. Press the Up (↑) or Down (↓) Arrow key until you reach the month you wish to enter (1-12).

   Press Enter. The day flashes.
4. Press the Up (↑) or Down (↓) Arrow key until you reach the number for the day of the month you wish to enter (1-31).

   Press Enter. The month begins flashing. There is no pause after these numbers are entered.

5. Press Display Button 3 to enter the times for your planned Temporary schedule.

   Refer to section on *Setting the Begin/End Times.*

Note: You can schedule only one Temporary Schedule. As soon as this Temporary schedule has run its course, the SM resumes regular scheduling. You may, of course, re-set the Temporary Schedule feature over and over again during the year (special holidays, bad weather, shutdowns, etc.)

Setting Begin/End Times

You set the Begin/End times for Occupied, Warmup, and Shutdown commands the same way for: Day of the Week, Holiday, and Temporary scheduling.

Before you start entering Begin and End times for Time scheduling, refer to sections in this manual on:

- *Planning the Schedule*
- *Choosing the Day of the Week*
- *Time Scheduling for Holidays*
- *Temporary Scheduling*
- *Appendix B: Time Scheduling Worksheets*

Remember, the Time Schedule overlay must be in place, and you must enter your password if you haven't already done so.

Schedule only one day at a time. You must set one Begin and one End time for each day.

Time is always stated in 24-hour format. For example, 5:00 P.M. is stated as 17:00.

1. Press Display Button 3 and select either Begin or End for Occupied, Warmup, or Shutdown.

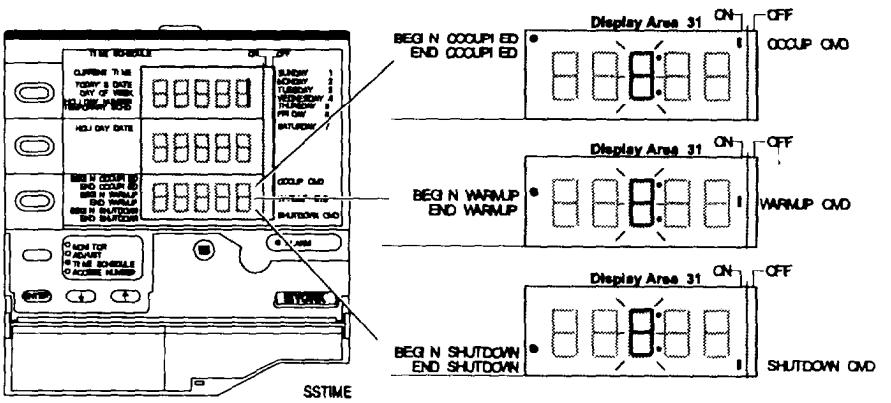

Figure 12: Occupied, Warmup, and Shutdown Commands-- Located in Display 3

When you first press Display Button 3,the ● appears next to the words BEGIN OCCUP (or start). The hours in Display 3 flash.

2. If the hour is correct, press Enter.

   If the hour needs changing, press the Up (↑) or Down (↓) Arrow key until you reach the new hour setting (0 to-24).

   Press Enter. The minutes flash.

3. If the minutes are correct, press Enter.

   If the minutes need changing, press the Up (↑) or Down (↓) Arrow key until you reach the new minute setting (00 to 59).

   Press Enter. The hours flash again. No pause occurs after entering the time.

4. Press Display Button 3 to move to the next Begin or End time you want to change.

Repeat Steps 1 through 4 for each day of the week, holiday, or temporary schedule that you want to enter.

Note: You must re-set the times for daylight-savings time.

Appendix A:

Glossary

UNT Controller — Air handling control unit into which a System Monitor (SM) is connected. Example is the York P/N> 031-01208-000.

Adjust Mode — One of four operating modes. Adjust mode allows you to adjust or change settings in your HVAC system.

Alarm Status — A symbol (triangle ▲, bar | , or circle ○) that flashes when a problem exists on a specific monitored or controlled item. In addition, a flashing red alarm light appears to the right of the Mode Selector panel.

Begin/End Times — In Time Scheduling, a Begin and End time must be set for all three types of system conditions; that is: Occupied Command, Warmup Command, and Shutdown Command. Time is always stated in 24-hour format.

CMD — Command.

Commands — In Time Schedule mode, refers to the zone conditions of: Occupied (Occup Cmd), Warmup (Warmup Cmd), and Shutdown (Shutdown Cmd).

Control Settings — Listed on the Insert--items which can be monitored or adjusted with the SM. A total of six items can be listed in each display.

Display — Numbers that appear in three areas on the face of the SM, and referred to as Display 1, Display 2, and Display 3.

Display Button — Buttons located on the left side of the SM and referred to as Display Button 1, Display Button 2, and Display Button 3. Each button corresponds to the display immediately to the right of the button. Pressing the button allows you to choose another item listed within the same display.

Enter — A button marked *Enter* located on the lower left side of the Mode Selector panel.

HVAC — Heating, Ventilating, and Air Conditioning.

Holiday Number — An item in Time Scheduling--used to identify the holiday.

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